Please return form to: **Town Clerk Town of Westford** 55 Main Street Westford, MA 01886-2597

# TOWN OF WESTFORD **2011 CENSUS**

IMPORTANT LEGAL DOCUMEN	1
ANNUAL STREET LISTING	

PRECINCT

**DWELLING ADDRESS:** 

IMPORTANT: General Laws of Massachusetts mandate an annual street listing of residents as of January 1 each year. Update the information provided by adding, deleting, or making changes below the printed information. The fields indicated with an \* are optional in your reply. Please SIGN and RESPOND within ten (10) days, even if NO changes are necessary. For assistance, call TOWN CLERK'S Office at 978-692-5515.

<b>←</b>	If this mailing or dwelling address is incorrect make corrections below:							
	MAILING:							
	DWELLING:							

WARNING: Failure to respond to this mailing shall result in removal from the active voting list and may result in removal from the voter registration rolls. You may not register to vote or change your political designation with this form. If you wish to register to vote, do so in-person or by mail. To obtain a mail-in registration form you may call 978-692-5515. (MGL Ch. 51 Sec. 4(c))

P	Please Print Clearly This form DOES NOT register you as a voter.							voter.		
Party *	Last	NAME First	Middle	Mail to *	Sex M/F *	Date of Birth mm/dd/yyyy	Occupation	Moved/Deceased	Nationality If not U.S. citizen	Veteran * Y/N
Signature of Respondent: Date: Signed under the pains and penalties of perjury as prescribed by M.G.L. Chapter 56 §4.										
Telephone Number: Unlisted										
Do you own a dog?										
All dogs over 6 months must be licensed. \$25.00 late fee for licensing after March 31st.										

Don't forget to license your dog for 2011. SEE APPLICATION ON REVERSE SIDE

#### SPECIAL INSTRUCTIONS: RETURN IMMEDIATELY to the Town Clerk's Office.

COMPLIANCE with this State requirement provides proof of residence to protect voting rights, veterans' bonuses, housing for the elderly and related benefits, as well as providing information for selection of jurors.

#### GENERAL INSTRUCTIONS: PLEASE PRINT.

- 1. Verify and/or complete all information listed on the form.
- 2. List ALL family or household members whose legal address is the same. Include any member of the family in Military Service, away at school, or confined to a rest home whose legal residence is the same.
- 3. Make all changes on the SHADED LINE below the printed line.
- 4. If a NEW MEMBER has been added to the family or household, enter the name and information on the next blank line of this form.
- 5. Cross off any resident no longer residing at this address and list his/her NEW ADDRESS.
- 6. MOVED/DECEASED: Enter "M" or "D" if appropriate.
- 7. MAIL TO: Designates the one person in your household to whom mail should be addressed. If you wish to change the designation, enter an "X" next to that individual's name. Only one person may be selected.
- 8. OCCUPATION: Enter occupation NOT place of employment.
- 9. NATIONALITY: Enter only if NOT U.S. citizen.
- 10. VETERAN: Please place an "X" in the column if you have served in the United States armed forces..
- 11. POLITICAL PARTY: A letter indicates your party affiliation 'R' for REPUBLICAN, 'D' for DEMOCRAT, 'J' for GREEN-RAINBOW, 'U' for UNENROLLED. If the space is blank, then you are not currently a voter in Westford. **Marking a letter in the voter space will not register you as a voter.** If you have any questions regarding your voter status or to receive a mail-in voter registration form, please call the Town Clerk's office at 978-692-5515.

IF YOU HAVE ANY QUESTIONS, PLEASE CALL THE TOWN CLERK'S OFFICE AT 978-692-5515.

### 2011 DOG LICENSE APPLICATION/RENEWAL FORM

Registration Period is January 1, 2011 - February 28, 2011. Grace period for licensing ends March 31st.

In order to license your dog(s), we will need:

- 1. A copy of a valid rabies certificate. This will not be returned unless you request it.
- 2. A fee of \$15 per dog (waived if owner is 70 or over). After March 31st, please add the \$25 late fee to the preceding amount.
- 3. This form filled out with your dog's information.

## $4.\ YOU\ MUST\ INCLUDE\ A\ SELF-ADDRESSED\ STAMPED\ (1st\ class\ rate+20\ cents)\ ENVELOPE\ TO\ HAVE\ THE\ TAGS\ MAILED\ TO\ YOU.$

Please complete the information below and include your payment with the census form in the provided envelope. Checks are to be made payable to the Town of Westford. We will mail the tag(s) back to you as soon as possible if you have provided an envelope. If it is more convenient for you, please feel free to stop by the Town Clerk's Office at 55 Main St. during normal business hours (Mon. - Fri. 8 am - 4 pm). As a reminder, all dogs must be registered by March 31, 2011. Dogs licensed after that date will be assessed a late fee of \$25 per family. The late fee shall be in addition to the license fee as outlined above. Please let us know if you no longer have your dog that was licensed in 2010 so that we may update our records and not trouble you with renewal or late notices.

Owner's Name		<ul><li>Address</li></ul>				Phone No.	
	Breed		_ Sex	Age	Color	Rabies Date	
	Breed	Address		Age	Color	Phone No. Rabies Date	
		Address				Phone No.	
Spayed/Neutered		Adduses	_ Sex	Age	Color	Phone No.	
Owner's Name DOG 4 Name Spayed/Neutered	Breed		Sex	Age	Color	Rabies Date	

Please remember to enclose a copy of the rabies certificate.

For more than 4 dogs, please contact the Town Clerk's Office at 978-692-5515.

Dog licenses must be renewed every year.